

# *Hayes Township* *RECREATION PLAN*



*Adopted* \_\_\_\_\_

With Planning Assistance Provided By:

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**HAYES TOWNSHIP  
RECREATION PLAN  
2009**

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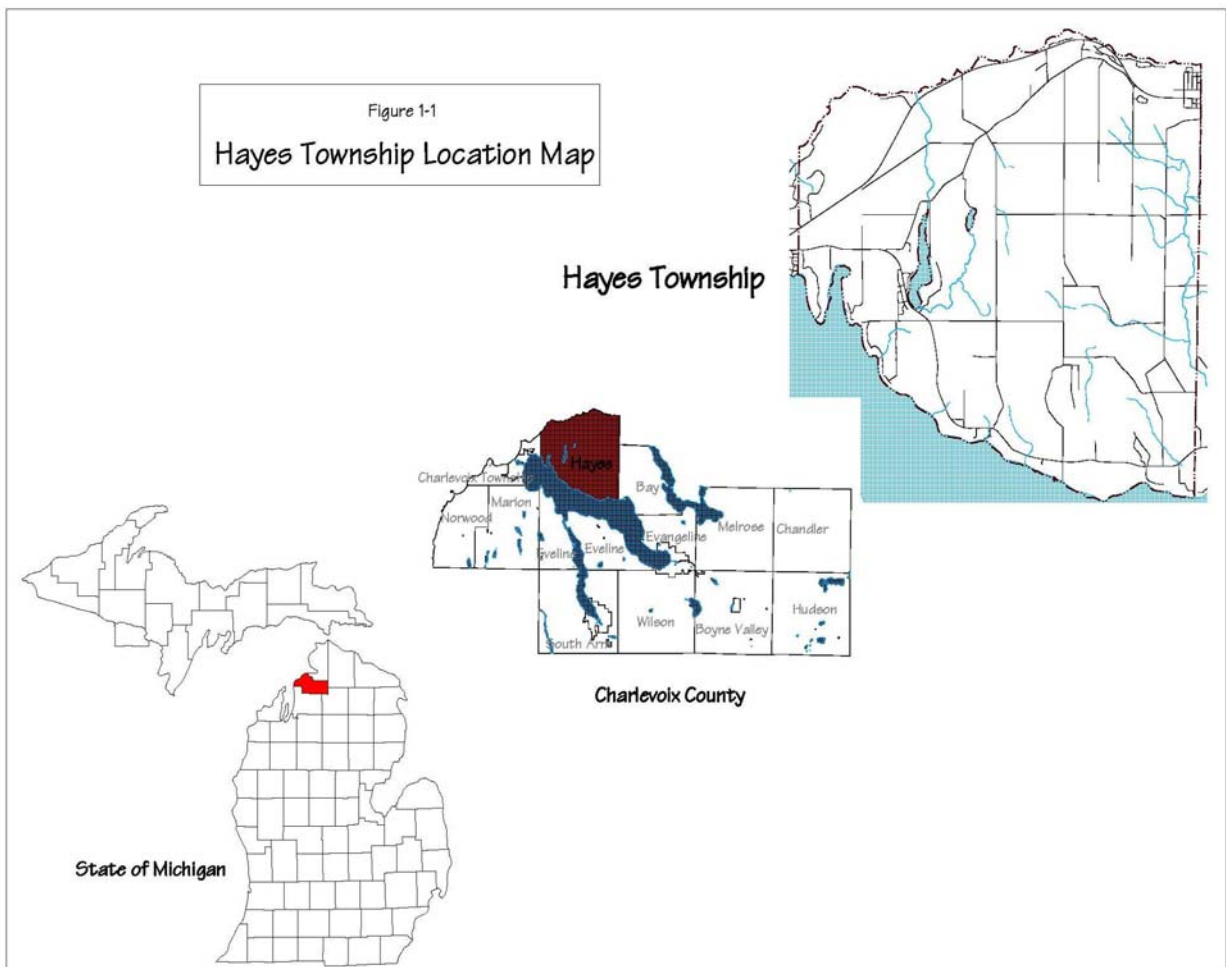
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# SECTION 1 COMMUNITY DESCRIPTION

## Introduction and Regional Setting

Hayes Township is positioned between the Cities of Charlevoix, Boyne City and Petoskey. It is bordered on the north by Lake Michigan, on the south by Lake Charlevoix, on the west by Charlevoix Township, and on the east by Bay and Resort Townships. Susan Lake, several streams, and many wetlands add to Hayes Township's unique character. In the Township's interior, large parcels of agricultural and forest land are mixed with smaller residential parcels. At the Township's northern border the community of Bay Shore has grown up around several commercial establishments.

Hayes Township with its abundance of natural resources is enjoyed for its many recreational opportunities. Hayes Township has 28.3 square miles of land area. Hayes Township is located on the north central portion of Charlevoix County, which is situated in the north western part of northern Michigan's Lower Peninsula, see Figure 1-1.



## **Population**

According to the U.S. Census Bureau, the population for Hayes Township in 2000 was 1893 persons (945 male – 948 female), averaging approximately 66.9 persons per square mile for the Township's 28.3 square miles of land area. This population density can be compared to approximately 62.6 persons per square mile for Charlevoix County and 175.0 persons per square mile for the State of Michigan.

In discussing the population for Hayes Township, however, it is important to note that the figure presented by the 2000 Census does not reflect the actual number of persons residing in the Township during the summer months. This situation can be seen throughout much of northern Michigan. The Census tally, taken on April 1st, does not count residents who winter elsewhere. Respondents are asked to declare a permanent residence different from their April location, if more than six months are spent at the alternate address. However, many fail to do so for reasons of misunderstanding or for tax purposes.

In reviewing the social and economic information derived from Census data, the figures presented for housing characteristics show 229 units or 22.2 percent of the total housing units as seasonal, recreational, or occasional use homes. With this in mind, it can be assumed that the Township's resident population increases by at least 22 percent during the summer months. Based on the average household size in Hayes Township of 2.47, the expected seasonal increase would be an additional 565 persons. In addition, many summer visitors stay at private lodging places or at the homes of family or friends.

## **Recreation**

The recreation opportunities in the Township currently consist primarily of water-related activities (boating, fishing, swimming, etc) and non-motorized trails for hiking, skiing, bicycling, as well as some trails for snowmobiling. There are public access sites on Lake Charlevoix within the Township that are well utilized both in the summer and winter seasons. A network of trails in the Township utilize both public and semi-public lands, such as the State land and the Little Traverse Conservancy properties.

There are two small lakes and three creeks found in the township. Horton Creek flows from the higher elevations in Bay and Hayes Township. The creek traverses the township to a point where it runs through Bay Township and empties into Horton Bay on Lake Charlevoix. Mud Creek flows from Mud Lake to Susan Lake. Susan Creek flows from Susan Lake into Lake Michigan just north of Big Rock Point.

Each creek is bordered by wetlands that encompass significant acreage. Horton Creek provides habitat for salmon and trout. Susan Lake is a shallow, extremely sensitive body of water well along in the aging or eutrophication process. This aging process has likely been aided by nutrient-laden runoff from upland agricultural areas. Mud Lake has no public access because land surrounding it is privately owned.

The semi-public recreation lands in Hayes Township primarily consist of Dunmaglas Golf Course and the Charlevoix Country Club. The Little Traverse Wheelway, a non-motorized trail passes through Hayes Township along US-31.

## SECTION 2 **ADMINISTRATIVE STRUCTURE**

### **Administrative Structure and Funding in Hayes Township**

Hayes Township may ultimately establish a separate Parks and Recreation Committee that oversees the general operation of the township parks and recreation programs. At the present time an ad hoc committee appointed by the board is working with a consultant to prepare the Recreation Plan. This ad hoc committee and the future Parks and Recreation Committee will provide recommendations regarding park policies and projects to the Township Board.

The Parks and Recreation Committee and Township staff will serve as a community sounding board on recreation matters, and bring the concerns of the residents to the Planning Commission and Township Board for consideration. Routine park maintenance is handled by the Township staff, contractors and volunteers, operating under the direct authority of the Township Board.

The ultimate decision-making authority and responsibility for all park related projects resides with the Township Board.

Volunteers will be an integral part of the recreation projects in Hayes Township. While there is not a designated volunteer group, volunteers are solicited on a project by project basis to provide some of the labor for the Township "in-kind" match on projects as appropriate. For lake related projects, the Lake Charlevoix Association and Tip of the Mitt Watershed Council are expected to be active partners.

Relationships: This recreation plan covers Hayes Township, which includes portions of three school districts. The majority of township children attend Charlevoix Public Schools. The eastern portion of the township is within the Boyne City Public School District. The Bay Shore area is within the Petoskey Public School District. Additionally, some students from the township attend area private or charter schools in Charlevoix, Boyne City and Petoskey.

Hayes Township will be working cooperatively with the Top of Michigan Trails Council and Charlevoix County to pursue the development of non-motorized trails and bike lanes along the Boyne City–Charlevoix Road, in order to most effectively develop local routes that connect with the larger trail system in northern Michigan.

Charlevoix County adopted a recreation plan in February 2004, however in order for Hayes Township to pursue Township recreation goals on an accelerated time frame, the Township has decided to draft a Township level recreation plan.

The Hayes Township Recreation Plan does include provisions to continue and enhance the working relationship with Charlevoix County, the Little Traverse Conservancy, other local conservancies, local Tribal Governments and Michigan Department of Natural Resources as related to the other recreation facilities located within Hayes Township.

<b>Table 2-1 Township Budget and Recreation Expenditures, 2006 - 2009</b>			
<b>Budget</b>			
<b>FY Ending June 30</b>	<b>2006-2007</b>	<b>2007-2008</b>	<b>2008-2009</b>
Recreation	10,000.00	17,500.00	224,000
<b>Total Township</b>	<b>807,042.58</b>	<b>976.619.50</b>	<b>1,055.517.98</b>
<b>Expenditures</b>			
Recreation	9,299.83	8,055.77	8,676.77
Source: Hayes Township Profit & Loss Budget Sheets, 2006-2009			

### **Status Report of all Grant-Assisted Parks and Recreation Facilities**

This recreation plan is the first recreation plan prepared by the Hayes Township separate from Charlevoix County. Consequently the Township has not previously pursued or received grants to assist with the acquisition or development of park and recreation facilities. Additionally, the Township is not aware of any grant assistance being obtained by Charlevoix County for use in Hayes Township. According to MDNR records, no grants have been received to acquire or develop any park or recreation facility in the Township.

### **Public Input**

The Hayes Township Planning Commission solicited public input through a variety of methods during the Master Planning process during 2007 and 2008, including mailing to property owners regarding questionnaires and public meetings, and recreation was among the topics covered, see Appendix A. During the master planning process numerous meetings were held and input gathered. The earlier input was reviewed and considered in the development of this Recreation Plan. A public input session and public hearing were conducted in May 2009 to specifically address recreation in the Township.

A public hearing and input session specific for the Recreation Plan was conducted on May 27, 2009 at the Hayes Township Hall to provide an opportunity for comment on a preliminary recreation plan. Flyers for the public input session were posted (see public hearing flyer on page [redacted]). Public input notice were published on May 12, 2009, in the Petoskey News Review.

The draft recreation plan was made available for review at local libraries and on the Township website for 15 days prior to the public hearing which was held by on May 27, 2009, and [redacted] days prior to the adoption by the Township Board of Trustees. In addition to the public hearing notice in the Petoskey News Review as well as reminder press releases published in the Petoskey News Review, and the Charlevoix Courier.

## **Adoption Process**

Following the public hearing on the Recreation Plan, the ad hoc committee and the Planning Commission recommended the Recreation Plan to the Township Board for adoption on \_\_\_\_\_.

### Recreation Plan adoption resolution

The Recreation Plan was adopted by the Hayes Township Board of Trustees on \_\_\_\_\_ and a copy of the Township Board meeting minutes are included in Appendix B.

### Recreation Plan Certification

A copy of the Recreation Plan Certification is in Appendix C provided on pages \_\_\_\_\_.

### Transmittals to the County Planning Department and regional planning agency.

A copy of the adopted plan was transmitted to the Charlevoix County Planning Department and a copy to the Northwest Michigan Council of Governments on \_\_\_\_\_, a copy of each transmittal letter is provided in Appendix \_\_\_\_.

SECTION 3  
**RECREATION INVENTORY**

**Inventory of Recreation Facilities in Hayes Township**

An inventory of existing recreation facilities located in Hayes Township is provided below. Sites are grouped according to jurisdictional ownership. Township owned facilities are listed first, then other public sites, and finally privately owned recreation sites. Each listing is followed by a brief description of that location. Figures 3.1 illustrate the location of the public sites.

Hayes Township owns three properties, the Township Hall, the Township Park adjacent to the Township Hall and the Townline Road Park.

**Table 3-1  
Facilities Owned and/or Operated By Hayes Township**

Name	Map 3-1 Location Key	Size	Facilities	Needs for ADA Compliance
Hayes Township Hall	T1	2 acres	Picnic tables, basketball, meeting room rentals	Met
Hayes Township Park	T2	28 acres	Picnic tables and fire pits	Met-verify.
Townline Road Park	T3	2.5 acres	Swimming	Due to steep topography and limited parcel width, this site is not ADA accessible.

<b>Table 3-2 Public Recreation Facilities in Hayes Township</b>		
Name	Map 3-1 Location Key	Facilities
Kennedy Park – owned & operated by the State of Michigan	P1	Primitive boat launch
MDOT Roadside Park	P2	Restroom, picnic area and scenic view area
Elzinga Roadside Park	P3	Picnic area and scenic view area
Maple Grove Road-end public access to Lake Charlevoix	P4	Beach access
Eastern Avenue – Lake access to Lake Charlevoix	P5	Road-end access, swimming beach, picnic area on 1.5 acres
Susan Lake DNR access site	P6	Lake access with boat launch
State Forest	P7	147 acres, no facilities
Little Traverse Wheelway	P8	Total trail 26 miles (7.6 miles within Hayes Twp), non-motorized paved trail from Charlevoix to Harbor Springs, including 2 MDOT roadside parks.

<b>Table 3-3 Quasi-Public Recreation Facilities in the Township</b>		
Name	Map 3-1 Location Key	Facilities
Ransom Nature Conservancy on Maple Grove Road	Q1	1.5 miles of trail on 80 acre preserve: Scenic lake view, hiking trails, biking, and horseback riding.
Nathan Barry Driggers Memorial Preserve on Boyne City-Charlevoix Road	Q2	75 acre preserve with scenic views of Lake Charlevoix and winter trails for cross country skiing and snowshoeing
Susan Creek Nature Preserve	Q3	1.5 mile of trail on 223 acres including frontage on Susan Creek: Biking, hiking, cross country skiing, snowshoeing and hunting.
Taimi Hoag Natural Area	Q4	Approximately 50 acre preserve with scenic views of Lake Michigan.

**Table 3-4  
Private Recreation Facilities in the Township**

Name	Map 3-1 Location Key	Facilities
Charlevoix Swimming Pool	A	Indoor pool open to the Public – owned and operated by non-profit group Friends of the Pool.
Charlevoix Rod and Gun Club	B	106 acres, firearms range open to members and their guests, all purpose room & kitchen.
Charlevoix Country Club	C	Golf, meeting rooms, tennis courts, swimming pool
Dunmaglas Golf Course	D	Privately owned golf course, open to the public with over 700 acres.
Camp Seagull	E	Private summer camp with 20 acres located on Lake Charlevoix
Oyster Point Club	F	Tennis courts, marina and horse stables
Susan Shores Subdivision Park	G	Open to members and their guests with picnic and playground facilities, swimming.
Michigan Shores Subdivision	H	Picnic , swimming and playground facilities on Lake Michigan

# Hayes Township Recreation Sites

Map 3-1

## TOWNSHIP OWNED PROPERTIES

- T1 Hayes Township Hall
- T2 Hayes Township Park
- T3 Townline Road Park

## PUBLIC RECREATION FACILITIES

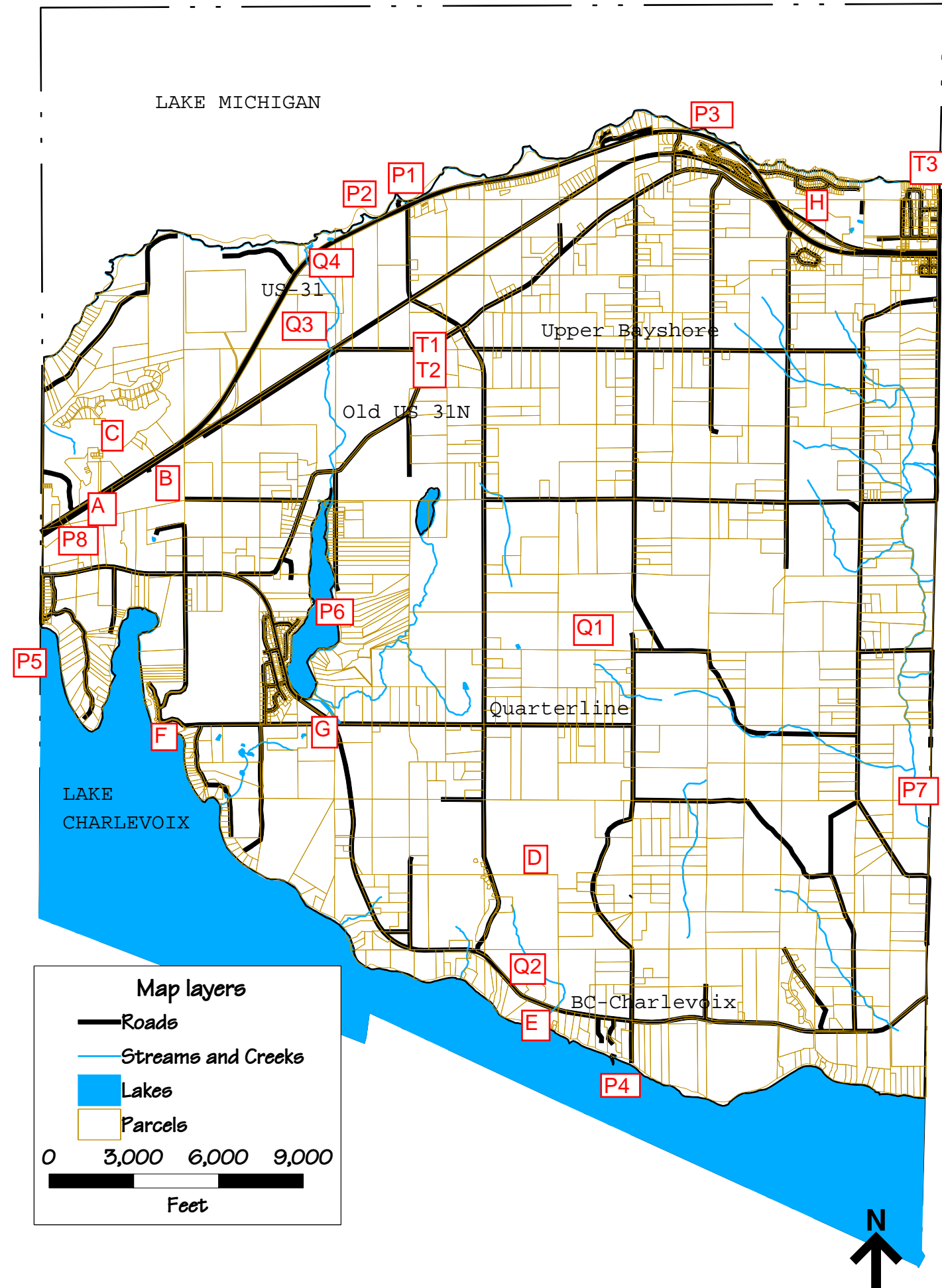
- P1 Kennedy Park- Boat Launch
- P2 MDOT Roadside Park
- P3 Elzinga Roadside Park
- P4 Maple Grove Road End
- P5 Eastern Avenue-Lake access
- P6 Susan Lake DNR access site
- P7 State Forest
- P8 Little Traverse Wheelway

## QUASI-PUBLIC RECREATION FACILITIES

- Q1 Ransom Nature Conservancy
- Q2 Nathan Barry Driggers Memorial Preserve
- Q3 Susan Creek Nature Preserve
- Q4 Taimi Hoag Natural Area

## PRIVATE RECREATION FACILITIES

- A Charlevoix Pool
- B Charlevoix Rod and Gun Club
- C Charlevoix Country Club
- D Dunmaglas Golf Course
- E Camp Seagull
- F Oyster Point Club
- G Susan Shores Subdivision Park
- H Michigan Shores Subdivision



## SECTION 4

# DESCRIPTION OF THE PLANNING AND PUBLIC INPUT PROCESS

### Planning Process

Prior to this plan, Hayes Township had not had its own township level recreation plan. The awareness of the benefits of a township level recreation plan grew out of the master plan update process. Following the adoption of the Hayes Township Master Plan Update in 2007/2008, work began on a Township Recreation Plan in late -2008.

An ad hoc committee has reviewed and considered draft portions of the recreation plan at public meetings. The preliminary draft plan was posted on the Township website and made available at the public hearing. Minutes from the public hearing are included in Appendix B.

Following the public hearing, the input was considered and incorporated into the plan. A public hearing was held on the revised proposed recreation plan on \_\_\_\_\_, the minutes of which are included in Appendix B.

Public comments were considered and the plan further modified. The revised plan was recommended by the ad hoc committee and the Hayes Township Planning Commission on \_\_\_\_\_, and adopted by the Hayes Township Board of Trustees on \_\_\_\_\_.

SECTION 5  
**GOAL AND OBJECTIVES**

The recreational goal and objectives presented below are the result of the Planning Commission master planning process, the public input received during that process, and the further refinement and expansion during the subsequent recreation plan development.

***Recreation Goal***

**GOAL:**

***Maintain and improve the Townships recreation lands and facilities consistent with the community needs and ability to finance the improvements for the enjoyment of the residents and visitors.***

**OBJECTIVES:**

- Provide for the development of public, non-motorized recreational trails for hiking, bicycling, cross-country skiing and horseback riding
- Provide for public access on Lake Charlevoix, including a boat launch.
- Pursue acquisition of land for a Township Park
- Seek grant funding for property acquisition and recreation improvements.
- Work cooperatively with adjacent townships to meet recreational needs of the region.

**SECTION 6**  
**ACTION PROGRAM**

The action program is presented below in two tables that describe improvements to existing facilities and the development of new facilities. Anticipated funding sources will be in the form of cash from the Township general fund, in-kind labor, and Michigan Department of Natural Resources (MDNR) grants. Sources of the grants are: Land and Water Conservation Fund (LWCF), Michigan Natural Resources Trust Fund (MNRTF), and other appropriate grant programs.

**Capital Improvements Schedule for Existing Properties/Facilities**

No capital improvements are planned for the existing Township owned properties and facilities within the time period covered by this plan.

<b>Capital Improvements Schedule for Proposed Facilities</b>			
<b>New Facilities</b>	<b>Year</b>	<b>Activity/ Development</b>	<b>Cost and Anticipated Funding Source</b>
Property Acquisition	2009-2010	Purchase and develop Lake Charlevoix Lakefront property for public use	\$ [under investigation] MNRTF, CMP, local conservancy, local tribal governments, Township and private donations
	2010 or later	Big Rock Property on Lake Michigan	\$ [under investigation] MNRTF, CMP, local conservancy, local tribal governments, Township and private donations
Non-motorized route	2010-2011	Boyne City -Charlevoix Rd Non-motorized route (being provided at county level)	\$ [under investigation] Charlevoix County Road Commission, Top of Michigan Trails Council
	2012	Hiking, x-country ski, and snowshoe trails	\$ [under investigation] Foundations, MDNR, private donation and Township.
Other trails	2013	Explore need for additional trails including snowmobile routes	To be determined, if additional trails/routes are needed.

## **Rationale for Property Acquisition:**

Hayes Township would like to acquire a property for development as a lakefront park for local use on Lake Charlevoix. The Township is currently exploring options and has not definitively determined where such a park would be located.

A large portion of Hayes Township fronts on Lake Charlevoix, and while there are some road end access points, the only lakefront Township park is small and only provides for swimming access.

If lakefront property were to be obtained, the future development of such a property would include some specific conditions / limitations such as:

- Parking area isolated from waterfront
- Day use only – establish park hours
- Buffering of adjacent properties—possibly with fence and trees
- Very Limited Site Development—which might include trails and minimal facilities.
- Small Boat Launch facility.

Big Rock Property—with the closure of the Consumer's Power facility, this property represents some tremendous opportunities with its extensive Lake Michigan shoreline and approximately 500 acres of property. Hayes Township is working with the local land conservancy to explore various possibilities for making this property (or a portion thereof) available for public use and enjoyment.

## **Rationale for New Non-motorized Routes:**

There is a need and interest in providing non-motorized pathways throughout the Township including along the Boyne City-Charlevoix Road to connect into a regional trail system. The safest trails for pedestrians and bicyclists are trails which are separate from the vehicular routes. A separated trail would make these popular routes more accessible to children and families. Trails throughout northern Michigan are used extensively both by local residents and tourists.

The need for other hiking trails, x-country ski and snowshoeing trails is currently being explored, and may be appropriate on future township properties.

## **Rationale for Snowmobile Connector Routes:**

There are a number of snowmobile routes throughout Northern Michigan, but these pathways generally do not extend into Hayes Township, except where snowmobiles are allowed to ride within county road rights-of-way. In order to improve safety and to better serve the local residents and the region, the Township proposes to work with local groups to identify appropriate connector routes through the Township to provide access to a broader network of trails.

# Appendix A

## Recreation Plan Public Input – Supporting Documents

[TO BE ADDED AFTER PUBLIC HEARING]

# Appendix B

## Recreation Plan Adoption Process – Supporting Documents

[TO BE ADDED AFTER PUBLIC HEARING]

# Appendix C

## Recreation Plan Plan Certification Checklist

[TO BE COMPLETED AFTER PUBLIC HEARING]

# APPENDIX H. COMMUNITY PARK, RECREATION, OPEN SPACE AND GREENWAY PLAN CERTIFICATION CHECKLIST



Michigan Department of Natural Resources-Grants Management

## COMMUNITY PARK, RECREATION, OPEN SPACE, AND GREENWAY PLAN CERTIFICATION CHECKLIST

*By Authority of Parts 19, 703 and 716 of Act 451, P.A. 1994, as amended, submission of this information is required for eligibility to apply for grants*

**INSTRUCTIONS:** Complete, obtain certification signatures and submit this checklist with a locally adopted recreation plan.

All recreation plans are required to meet the content and local approval standards listed in this checklist and as outlined in the *Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans* provided by the Michigan Department of Natural Resources (DNR). To be eligible for grant consideration, plans must be submitted to the DNR prior to the grant application deadline **with** a completed checklist that has been signed by an authorized official(s) of the local unit of government(s) submitting the plan.

Name of Plan: Hayes Township Recreation Plan		
List the community names (including school districts) covered by the plan	County	Month and year plan adopted by the community's governing body
Hayes Township	Charlevoix	

**INSTRUCTIONS:** Please check each box to certify that the listed information is included in the final plan.

<input checked="" type="checkbox"/> <b>1. COMMUNITY DESCRIPTION</b>
<input checked="" type="checkbox"/> <b>2. ADMINISTRATIVE STRUCTURE</b> <input checked="" type="checkbox"/> Roles of Commission(s) or Advisory Board(s) <input checked="" type="checkbox"/> Department, Authority and/or Staff Description and Organizational Chart Annual and Projected Budgets for Operations, Maintenance, Capital Improvements and Recreation <input checked="" type="checkbox"/> Programming <input checked="" type="checkbox"/> Current Funding Sources <input checked="" type="checkbox"/> Role of Volunteers <input checked="" type="checkbox"/> Relationship(s) with School Districts, Other Public Agencies or Private Organizations <b>Regional Authorities or Trailway Commissions Only</b> Description of the Relationship between the Authority or Commission and the Recreation Departments of <input type="checkbox"/> Participating Communities <input type="checkbox"/> Articles of Incorporation
<input checked="" type="checkbox"/> <b>3. RECREATION INVENTORY</b> <input checked="" type="checkbox"/> Description of Methods Used to Conduct the Inventory <input checked="" type="checkbox"/> Inventory of all Community Owned Parks and Recreation Facilities <input checked="" type="checkbox"/> Location Maps (site development plans recommended but not required) <input checked="" type="checkbox"/> Accessibility Assessment <input checked="" type="checkbox"/> Status Report for all Grant-Assisted Parks and Recreation Facilities
<input type="checkbox"/> <b>4. RESOURCE INVENTORY (OPTIONAL)</b>
<input checked="" type="checkbox"/> <b>5. DESCRIPTION OF THE PLANNING PROCESS</b>

**6. DESCRIPTION OF THE PUBLIC INPUT PROCESS**

- Description of the Method(s) Used to Solicit Public Input Before or During Preparation of the Plan, Including a Copy of the Survey or Meeting Agenda and a Summary of the Responses Received
- Copy of the Notice of the Availability of the Draft Plan for Public Review and Comment
  - Date of the Notice \_\_\_\_\_
  - Type of Notice Flyer and Web posting
  - Plan Location \_\_\_\_\_
  - Duration of Draft Plan Public Review Period (Must be at Least 30 Days) \_\_\_\_\_
- Copy of the Notice for the Public Meeting Held after the One Month Public Review Period and Before the Plan's Adoption by the Governing Body(ies)
  - Date of Notice May 12, 2009
  - Name of Newspaper Petoskey News Review
  - Date of Meeting \_\_\_\_\_
- Copy of the Minutes from the Public Meeting

**7. GOALS AND OBJECTIVES**

**8. ACTION PROGRAM**

Plans **must** be adopted by the highest level *governing body* (i.e., city council, county commission, township board). If planning is the responsibility of a Planning Commission, Park and Recreation Commission, Recreation Advisory Board or other local Board or Commission, the plan should **also** include a resolution from the Board or Commission recommending adoption of the plan by the governing body.

The local unit of government must submit the final plan to both the County and Regional Planning Agency for their information. Documentation that this was done must be submitted with the plan to the DNR.

Items 1, 3 and 4 below are **required** and must be included in the plan.

**APPROVAL DOCUMENTATION:** For multi-jurisdictional plans, **each** local unit of government must pass a resolution adopting the plan. Prepare and attach a separate page for each unit of government included in the plan.

- 1. Official resolution of adoption by the governing body dated: \_\_\_\_\_
- 2. Official resolution of the Planning Commission or Board, recommending adoption of the plan by the governing body, dated: \_\_\_\_\_
- 3. Copy of letter transmitting adopted plan to County Planning Agency dated: \_\_\_\_\_
- 4. Copy of letter transmitting adopted plan to Regional Planning Agency dated: \_\_\_\_\_

**NOTE:** For multi-jurisdictional plans, Overall Certification must include the signature of each local unit of government. Prepare and attach a separate signature page for each unit of government included in the plan.

*I hereby certify that the recreation plan for*

Hayes Township

(Local Unit of Government)

*includes the required content, as indicated*

*above and as set forth by the DNR.*

\_\_\_\_\_  
Authorized Official for the Local Unit of Government Date

This completed checklist must be signed and submitted with a locally adopted recreation plan to:

**GRANTS MANAGEMENT  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PO BOX 30425  
LANSING, MI 48909-7925**

The recreation plan is approved by the DNR and the community (ies) covered by the plan, as listed on page 1 of this checklist is/are eligible to apply for recreation grants through

\_\_\_\_\_  
Date

By:

\_\_\_\_\_  
Grants Management

\_\_\_\_\_  
Date